

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, August 11, 2020, 9:00 a.m.

Meeting provided by Video Live-Broadcast and Telephonically

Present: Chairman James Beaver
Commissioner Jerome Delvin (via/WebEx)
Commissioner Shon Small (via/WebEx)
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Matt Rasmussen, Deputy County Administrator; IT Manager Robert Heard; Cristina Woods (via/video); Robert Blain, Director of Operations/Capital Assets; Alex Garcia, IT; Adam Fyall, Sustainable Development Manager; Treasurer Ken Spencer; HR Manager Lexi Wingfield.

Approval of Minutes

The Minutes of August 4, 2020 were approved.

Review Agenda

The following three items were added to “Other Business” for discussion:

- Approving Contract Change Order No. 7
- Memorandum of Agreement with Health District
- CARES Act Grant Contract

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a” through “y”
Commissioner Small seconded and upon vote, the Board approved the following:

Auditor

- a. Engagement Letter w/State Auditor’s Office

Commissioners

- b. 1st Amendment to Historic Preservation Grant w/Fire Protection District 4 Firefighters
- c. 1st Amendment to Historic Preservation Grant w/Historic Downtown Kennewick Partners
- d. 1st Amendment to Historic Preservation Grant w/REACH Museum
- e. 1st Amendment to Historic Preservation Grant w/Richland Players

Information Technology

- g. Purchase of Laptop for Corrections from Dell, Inc.

- h. Purchase of SmartGov Software from Dude Solutions, Inc. for Planning Dept. Permitting
- i. Purchase of Two Cisco Room Kit Minis & Cisco DX80 From CompuNet for Juvenile Justice
- j. Purchase of Two Laptops From Dell for Human Services Department
- k. Purchase of Four Laptops From Dell for Treasurer's Office

Juvenile

- l. Line Item Transfer – Juvenile Center Fund, Dept. 172
- m. Truancy Contract w/Richland School District

Office of Public Defense

- n. District Court Public Defense Contract Amendment w/Attorney Brian Gieszler

Prosecuting Attorney

- o. Agreement for Legal Services

Public Safety Tax

- p. Contract w/Boys & Girls Clubs – Kennewick Clubhouse
- q. Contract w/Boys & Girls Clubs – Prosser Clubhouse
- r. Contract w/Kiona-Benton City School District – Ki-Be Crime Prevention Program
- s. Contract w/Partners for Early Learning – Family Support Program
- t. Contract w/Safe Harbor Crisis Nursery – My Friends Place
- u. Contract w/Tri-Cities Chaplaincy – Step-Up Program
- v. Contract w/Support, Advocacy & Resource Center–Human Trafficking Intervention Program
- w. 1st Amendment to Contract w/Partners for Early Learning

Public Works

- x. Speed Limit Adjustment – E. Highland Extension Road

Sheriff

- y. Memorandum of Understanding Modification w/US Marshal for Joint Law Enforcement Operations Task Force
- z. Purchase of Weapons, Air Tasers & Devices from Axon Enterprises

Public Comment

None.

Public Hearing – Franchise Application – Benton Irrigation District

Cristina Woods, Public Works, (via/video) presented the application for Benton Irrigation District to renew a Franchise Order and Agreement for irrigation lines. She said the Public Works Department recommended approval subject to the six conditions listed on the report.

As no one called in to the public comment line, public testimony was closed.

MOTION: Commissioner Small moved to approve the Franchise Order and Agreement with Benton Irrigation District, subject to the six items listed in the report to the Commissioners. Commissioner Delvin seconded and upon vote, the motion carried.

Public Hearing – Franchise Application – Oasis Water Corporation

Cristina Woods, Public Works, (via/video) presented the application to establish a Franchise Order and Agreement for domestic water system and facilities from Oasis Water Corporation. She said the Public Works Department recommended approval subject to the six conditions listed in the report.

As no one called in to the public comment line, public testimony was closed.

MOTION: Commissioner Delvin moved to approve the Franchise Order and Agreement with Oasis Water Corporation, subject to the six items listed in the report to the Commissioners. Commissioner Small seconded and upon vote, the motion carried.

Public Hearing – Franchise Application – Public Utility District No. 1 – Klickitat County

Cristina Woods, Public Works, (via/video) presented the application to establish a Franchise Order and Agreement for electric transmission and distribution system from Public Utility District No. 1 for Klickitat County. She said the Public Works Department recommended approval, subject to the six conditions.

As no one called in to the public comment line, public testimony was closed.

MOTION: Commissioner Delvin moved to approve the Franchise Order and Agreement with Public Utility District No. 1 of Klickitat County, subject to the six items listed in the report to the Commissioners. Commissioner Small seconded and upon vote, the motion carried.

Position Grade Change – Treasurer’s Office

Treasurer Ken Spencer presented the Line Item Transfer and requested the Board approve the change from Office Assistant III, Grade 6 to Accounting Assistant III, Grade 7 effective August 1, 2020.

Mr. Wingfield said the change was budget neutral by using the temporary help line item which would not be used.

MOTION: Commissioner Small moved to approve the resolution for line item transfer to change the Office Assistant III position, currently a Courthouse Grade 6 to Accounting Assistant II, Courthouse Grade 7. Commissioner Delvin seconded and upon vote, the motion carried.

Other Business

Change Order No 7 – Banlin Construction – Justice Center Plumbing & Water Intrusion Project

Robert Blain presented Change Order No. 7 with Banlin Construction for the jail plumbing and water intrusion project. He said they were getting to the final phase and found unforeseen condition in the lines. He said this would authorize the contractor to go back in and finish by adding

strainers on the new toilets, flush the lines and clear the plugged jets caused from rust in the lines from the galvanized piping mains. The total amount of the change order would increase the contract by \$111,402.85.

Commissioner Delvin asked if the lines would have to be flushed in the future. Mr. Blain said they would continue to monitor the larger pipe but anticipated the strainers would be able to catch the sediment before it reached the fixtures.

MOTION: Commissioner Small moved to approve the Change Order No. 7 with Banlin Construction as presented. Commissioner Delvin seconded and upon vote, the motion carried.

Memorandum of Agreement with Health District – Use of the Fairgrounds

Adam Fyall presented the Memorandum of Agreement with the Health District for possible uses of the Benton County Fairgrounds during disasters or public health emergencies. He said the purpose was to establish terms by which the Health District could use the Fairgrounds during times of catastrophe; currently they were going to use it to help facilitate the Health District's contact tracing.

MOTION: Commissioner Small moved to approve the Memorandum of Agreement with the Benton-Franklin Health District as presented. Commissioner Delvin seconded and upon vote, the motion carried.

CARES Act Grant Contracts

Mr. Fyall presented a resolution authorizing the County Administrator to sign the CARES Act disbursement grant agreements on behalf of the County. He said they were currently trying to disburse \$3.5 million out into the business community to offer relief. He said they had \$1.5 million available for round 1 and received 676 applications. He said they wanted to use an approach to delegate authority to the County Administrator or Deputy County Administrator to sign the grant contracts and generate as many grants as possible before the federally imposed deadline of October 31, 2020.

Commissioner Delvin said that TRIDEC was doing the vetting and he trusted this process and was in favor of moving forward.

MOTION: Commissioner Small moved to approve the resolution authorizing the County Administrator and the Deputy County Administrator to sign "CARES ACT" community support program grant contracts as presented. Commissioner Delvin seconded and upon vote, the motion carried.

Employee Assistance Program – Sheriff's Deputies/Clerical Employees

Matt Rasmussen and Lexi Wingfield said currently there were employees in the Sheriff's office that were struggling with their working environment. They asked the Board if it was interested in having them explore other options, in addition to the current EAP program, to assist the employees

that were struggling. They suggested they could reach out to the Deputy Sheriff's Guild to find out what counseling agencies they currently worked with and what potential costs there might be.

The Board agreed with moving forward with this proposal and bringing back a recommendation to the Board.

Accounts Payable

Check Date: 07/29/2020

Warrants #: 208562-208573

Total all funds: \$57,889.60

Check Date: 07/31/2020

Warrant #: 208574-208668

Total all funds: \$530,820.90

EFT's #: 1358-1381

Transfers #: 07312001-07312007

Total all funds: \$447,615.55

Resolutions

- 2020-531: 1st Amendment to Historic Preservation Grant w/Fire Protection District 4 Firefighters
- 2020-532: 1st Amendment to Historic Preservation Grant w/Historic Downtown Kennewick Partners
- 2020-533: 1st Amendment to Historic Preservation Grant w/REACH Museum
- 2020-534: 1st Amendment to Historic Preservation Grant w/Richland Players
- 2020-535: Purchase of Laptop for Corrections from Dell, Inc.
- 2020-536: Purchase of SmartGov Software from Dude Solutions, Inc. for Planning Dept.
- 2020-537: Purchase of Two Cisco Room Kit Minis & Cisco DX80 From CompuNet for Juvenile Justice
- 2020-538: Purchase of Two Laptops From Dell for Human Services Department
- 2020-539: Purchase of Four Laptops From Dell for Treasurer's Office
- 2020-540: Line Item Transfer – Juvenile Center Fund, Dept. 172
- 2020-541: Truancy Contract w/Richland School District
- 2020-542: District Court Public Defense Contract Amendment w/Attorney Brian Gieszler
- 2020-543: Agreement for Legal Services with Madrona Law Group
- 2020-544: Contract w/Boys & Girls Clubs – Kennewick Clubhouse
- 2020-545: Contract w/Boys & Girls Clubs – Prosser Clubhouse
- 2020-546: Contract w/Kiona-Benton City School District – Ki-Be Crime Prevention Program
- 2020-547: Contract w/Partners for Early Learning – Family Support Program
- 2020-548: Contract w/Safe Harbor Crisis Nursery – My Friends Place
- 2020-549: Contract w/Tri-Cities Chaplaincy – Step-Up Program

- 2020-550: Contract w/Support, Advocacy & Resource Center–Human Trafficking Intervention Program
- 2020-551: 1st Amendment to Contract w/Partners for Early Learning
- 2020-552: Speed Limit Adjustment – E. Highland Extension Road
- 2020-553: MOU Modification w/US Marshal - Joint Law Enforcement Operations Task Force
- 2020-554: Purchase of Weapons, Air Tasers & Devices from Axon Enterprises
- 2020-555: Line Item Transfer – Current Expense Fund – Dept. 124
- 2020-556: Change Order No. 7 – Banlin Construction – Justice Center Plumbing & Water Intrusion Project
- 2020-557: MOA with Benton-Franklin Health District – Possible Uses of Fairgrounds
- 2020-558: Authorizing County Administrator and Deputy County Administrator to Sign CARE Act Community Support Grant Contracts

There being no further business before the Board, the meeting adjourned at approximately 9:33 a.m.

Clerk of the Board

Chairman